



Boat Name:		Owner's Name:
Daytime Tel.:	Evening Tel.:	Mobile(s):
Email Address (s):		Mooring Number:

PLEASE READ BEFORE SUBMITTING YOUR INSTRUCTION

1) As we work continually against tide and weather during the launching season, time allowed for delays is marginal. It is therefore essential that you attend to the following requirements prior to submitting this instruction. We regret we will be obliged to charge for any additional time involved in preparing your vessel for safe launching. Please ensure the following have been carried out where appropriate:

- a) Close all seacocks.
- b) Fit tiller.
- c) Provide adequate warps and fenders to be left untied and loose in cockpit.
- d) Disconnect electric and inform office.
- e) Remove winter covers.
- f) Remove ladder from yard.
- g) Settle outstanding accounts.

2) Please only submit this form when your vessel is entirely ready for launching and not before. Vessels not ready for launching by the date given may have to be moved to gain access to the vessel(s) behind and a fixed charge will be incurred. By submitting this instruction you are confirming that you are happy for us to launch your vessel on the first available tide, at our discretion.

3) Masts that have been stored undercover must be completely prepared by the owner prior to launching. Please telephone the office in plenty of time to allow us to bring the mast out of storage for you to prepare and then inform the office in writing when the mast is ready for re-stepping. You will need to tune and seize off the rig on the water. Please ensure all bottle screws have been lubricated and that new split pins are provided where necessary.

4) During hauling-out, whilst we make every effort to park your boat in a position that will be convenient to launch at the time you would prefer, it is not always possible. We need to take into consideration the order that we receive the hauling out forms - the prevailing weather and available space at the time - depth of water at high tide - and not least the fact that 85% of owners ask to be launched before Easter. It is therefore essential that patience and co-operation be exercised. Please try to communicate any likely problems over launching in time for others to make the appropriate effort to be ready.

DECLARATION

I confirm I have read the notes below and my vessel is entirely ready for launching at your discretion. I have also read and accept your Terms of Business and confirm that my vessel is adequately insured.

Signed: _____ Date: _____ Location of Keys: _____

SPECIAL INSTRUCTIONS